



ALPINE SHIRE

DINNER PLAIN MANAGEMENT COMMITTEE MEETING

Minutes of the Dinner Plain Management Committee Meeting held at **High Plains Lodge, Dinner Plain** on **Thursday 13 September 2007** commencing at **11:00am**.

1. WELCOME

Acting CEO, Ian Nicholls welcomed the Committee and observers to the meeting, in particular the new committee members. Chairman Neil Marshall will be in attendance shortly.

Present:

Neil Marshall – Chairman
Ian Nicholls – Acting CEO
Tracey Squire
Dave Foster
Leanne Guy
Helen Moran
Malcolm MacPherson

In Attendance:

Kirsten McDonald
Lyn Blandford
Karin Grima
Simon Jones
Belinda Costenaro

2. APOLOGIES

Simon Grant
John Castran
Cr Mario Vaccaro

3. CONFIRMATION OF MINUTES

Moved

Tracey Squire / Dave Foster

That the minutes of the Dinner Plain Management Committee Meeting held on Thursday 17 May 2007 be confirmed.

CARRIED

4. DECLARATIONS OF INTEREST

i. Tracey Squire declared an interest in item 7, the Dinner Plain Masterplan

5. ROLE AND FUNCTION OF THE COMMITTEE

New members, Malcolm MacPherson, Leanne Guy and Helen Moran introduced themselves to the Committee and observers.

Council's Acting CEO, Ian Nicholls discussed the Dinner Plain Management Committee Instrument of Delegation and how it determines the Committee's role. The Dinner Plain Management Committee is a successful committee of Council, with members being representative of the Dinner Plain community, with regular turnover of members.

(Chairman Neil Marshall arrived)

6. COUNCIL PLAN

Ian Nicholls gave an overview of Alpine Shire's Council Plan, and the items referenced specifically to Dinner Plain. The document is reviewed annually.

7. MASTERPLAN REVIEW

Council's Strategic Projects Coordinator, Simon Jones advised the meeting that there had been 16 formal submissions regarding the Masterplan. A summary of submissions was circulated to the Committee. The recommendations for the Masterplan Review are as follows:

6.2.1 Development opportunities

Commercial Development

Moved

Helen Moran / Dave Foster

Modify the commercial precinct to exclude development opportunity within the existing entry roundabout.

CARRIED

Moved

Tracey Squire / Helen Moran

The Committee determined that the following items should be deferred until the investigation has proceeded:

- **Modify the commercial precinct to exclude car parking opportunity behind the Dinner Plain hotel.**
- **Investigate opportunity for expanding car parking in conjunction with a revised commercial precinct.**

CARRIED

Moved

Tracey Squire / Dave Foster

Investigate opportunity for a mixed use commercial development including a discrete fuel service in the revised commercial area.

CARRIED

Helen Moran declared an interest in the following item. Ms Moran left the room while the vote took place.

Moved

Tracey Squire / Leanne Guy

Review anomalies for appropriate rezoning.

CARRIED

Residential development

Ms Squire had declared an interest in this item, therefore left the room while the vote took place.

Moved

Leanne Guy / Malcolm MacPherson

Support Rural living development on Lots 1, 2 & 3 subject to a site responsive design to facilitate a range of lot sizes down to 1 hectare and opportunity for major facilities with associated accommodation subject to securing of recreation opportunities and further investigation of infrastructure capacities.

CARRIED

Note: There was concern from some of the committee that the 1ha lot size may limit usage however, Councils acting Manager Strategic Services, Kirsten McDonald, informed the group that the recommendation is a guide only and may be subject to slight alteration to ensure a site responsive subdivision design is achieved. The resulting design must consider environment, recreation opportunity and visual amenity in regards to site responsiveness.

Education development***Moved***

Malcolm MacPherson / Dave Foster

Support development of education facilities on Council owned land within the 120m buffer area in the vicinity of the Dinner Plain P-12 annexe and the commercial precinct.

CARRIED

Service development***Moved***

Helen Moran / Dave Foster

Review service area based on forecast needs and land capability.

CARRIED

Moved

Tracey Squire / Helen Moran

Support expansion of long term car parking at Scrubbers End and in the revised service area.

CARRIED

Recreation development

Moved

Dave Foster / Tracey Squire

Prioritise development of a Recreation Strategy to provide sufficient detail for improving existing or implementation of new recreation opportunities.

CARRIED

Moved

Tracey Squire / Helen Moran

Support the expansion of recreation opportunities in the 120m buffer zone, view corridor and south of Scrubbers End.

CARRIED

The Committee determined that the following items should be deferred until the investigation has proceeded:

Identify the area on Lots 1, 2 & 3 suitable for recreation for inclusion in the Reserve Precinct. Investigate land tenure / ownership options for securing recreation opportunities.

6.2.3 Planning controls

Moved

Tracey Squire / Dave Foster

Support maintaining the existing Special Use Zones, (SUZ), in preference to rezoning to Township and associated zones as recommended in the Draft Masterplan.

CARRIED

The Committee determined that the following item was covered in previous recommendations:

Prepare development controls that support Rural Living and the development of a Major facility with associated accommodation on Lots 1, 2 and 3 to be incorporated into Schedule 2 of Special Use Zone, Alpine Planning Scheme.

Moved

Leanne Guy / Malcolm MacPherson

Investigate opportunities for including a Helipad in or adjacent to the Service area.

CARRIED

The Committee determined that the following items should be brought back to the Committee as a specific session:

Support the replacement of current development controls with revised guidelines, (to be finalised).

6.3 Economic Strategies

Moved

Leanne Guy / Helen Moran

Support and prioritise the collection of detailed visitor and resident economic profile.

CARRIED

Moved

Tracey Squire / Malcolm MacPherson

Support and prioritise potential partnerships to establish a fuel outlet in the commercial centre of Dinner Plain.

CARRIED

6.4 Infrastructure

Moved

Dave Foster / Ian Nicholls

Prioritise consultation with utility service providers to forecast supply and demand scenarios to determine the realistic population limit for Dinner Plain.

Forecasting should include assessment of potential contributions from existing stakeholders and developers.

CARRIED

The Committee determined that the following recommendation should be noted:

Develop a system of waste collection that provides improved efficiency and minimises the potential for contamination of the Dinner Plain and associated environments. (Strategy currently in development).

6.5 Access, Movement and Car parking.

Moved

Malcolm MacPherson / Helen Moran

- ***Obtain detailed car park data to properly determine current capacity and forecast future need according to the determined visitor / resident capacity.***

- ***Plan for the implementation of a footpath commencing at the Dinner Plain hut and connecting to the proposed footpath at the top of Scrubbers End leading to the Ski area.***

- ***Support the management of one way traffic on Halter lane.***

- ***Identify and implement suitable traffic and development controls to prevent unauthorised vehicle access to the Dinner Plain track.***

- ***Continue to work with key stakeholders to maintain and improve public transport between Dinner Plain, Mount Hotham and the airport.***

CARRIED

6.6 Environment

Moved

Malcolm MacPherson / Dave Foster

Support and prioritise the development of a comprehensive Vegetation Management Plan to provide a holistic approach to maintaining and enhancing the environmental quality of Dinner Plain.

CARRIED

7.0 Design Guidelines

Ms Squire had declared an interest in this item, therefore left the room while the vote took place.

Moved

Helen Moran / Malcolm MacPherson

Revise the guidelines to include

- ***Appropriate controls for Rural Living residential development on Lots 2 and 3.***
- ***Appropriate controls for the development of a Major facility with associated accommodation on Lots 1, 2 and 3***

CARRIED

Moved

Malcolm MacPherson / Dave Foster

Support the recommendation to engage professional architectural advice to provide assistance in assessing the architectural merits of contentious development proposals.

CARRIED

Moved

Tracey Squire / Helen Moran

Support the implementation of an award system recognising high quality and innovative architecture.

CARRIED

8.0 STRATEGIC PLAN

The Dinner Plain Strategic Plan was discussed, and agreed in principle that a strategic plan should be developed. The Dinner Plain Masterplan has been the focus of Strategic work. It was suggested that there should be a draft presented at the next meeting.

(Break for lunch)

9.0 REPORTS

9.1 FINANCE REPORT

Ian Nicholls presented the Finance report on behalf of Council's Manager Corporate Services, Luke Taberner. The report included both the results from the 2006/07 financial year, as well as a year to date until August 2007.

The need for project justification versus adoption of capital projects was discussed. This needs to be considered further in budget deliberations.

New committee members requested the opportunity to meet with Council's CEO and Manager Corporate Services for more information and background to Dinner Plain finances. A future meeting will be organised.

There was discussion about the production of 5-10 year capital works plans as well as 5-10 year asset management plans to assist in reserve management. There was general agreement for this.

It was noted that a comment in the finance report regarding the Resort Management Contract will need to be followed up with a further report next meeting to clarify the costs – they are believed to be lower than those shown in the report.

9.2 MARKETING REPORT

Council's Dinner Plain Marketing Officer, Karin Grima presented 3 pieces of collateral in which Dinner Plain had successful marketing campaigns. Details of other marketing offer were discussed in the marketing report.

Committee members were asked to consider the Dinner Plain village guide, and whether to continue with it as a Dinner Plain focused guide, or to consider expanding advertising (at a cost) to external sponsors. The last print run of 5,000 copies cost just over \$7,000.

Moved

Tracey Squire / Malcolm MacPherson

That the Dinner Plain Marketing Report be accepted.

CARRIED

9.3 SERVICES REPORT

Karin Grima presented the Services Report, which identified issues that had been noted during the season. The Committee requested that in future, a contact person for each issue might be of assistance.

The Committee discussed parking issues within the village. It has been noted that there are increasing issues with parking, particularly where multiple cars are staying at the one house.

Council's Senior Law Enforcement Officer, Bruce Hall, addressed the meeting. He discussed several scenarios where law enforcement officers could take action, for example where cars are parked on the road between signs alerting road users to "no parking". Cars both fully on, and "half on, half off" the road can be subject to a parking infringement, where signed.

A meeting with Council Officers and Dinner Plain ratepayers was held last week to discuss these and several other issues. A suggestion from that meeting was to make people aware of their responsibilities through television advertising in the village, and continuing with accommodation providers advising visitors about Scrubbers End parking.

(Ms Moran left the meeting due to a prior commitment.)

10.0 DINNER PLAIN MARKETING PLAN

The Draft Marketing Plan was circulated to the Committee. Members were asked to make comments back to Karin Grima by the end of September. The plan will be developed to incorporate comments, and will be presented to the Committee at the next meeting. It was agreed that the Marketing Plan would sit under the proposed Strategic Plan.

11.0 DINNER PLAIN SHUTTLE BUS SERVICE

Glenn Christian from Christian's Bus Company presented bus usage figures for the season to date. A large increase in usage occurred during school holidays, and total usage was markedly higher than in previous seasons.

Currently, there are two large buses and two mini buses operating on the route. These did struggle during the peak demands in the July School Holidays, and may need reviewing.

Mr Christian agreed to distributed usage figures to the Committee for consideration. The Committee thanked Mr Christian and his company for an improved bus profile & service delivery.

12.0 DINNER PLAIN MAINTENANCE, WASTE AND RECYCLING TENDER

Council's Acting Manger Strategic Services – Engineering & Waste, Lyn Blandford, advised the meeting that the tender for the provision of maintenance, waste & recycling has been advertised. The contract will be for five years, with a three year option, and commences on 1 December 2007. There have been several expressions of interest already, with tenders closing on Friday 5 October.

13.0 DINNER PLAIN WASTE UPDATE

Lyn Blandford presented the Waste Update to the Committee. There was considerable discussion around garbage hutches and waste collection. A meeting between Council Officers and Dinner Plain ratepayers was held in Dinner Plain last week to discuss waste and other issues in the village.

The Committee requested that a further report be presented at the next meeting.

Moved

Tracey Squire / Malcolm MacPherson

1. That Council proceeds with the design of an extension to the waste/recycling area at the Scrubbers End depot to provide:

- adequate working area for the waste and recycling baling equipment,***
- area for storage of paper bales awaiting transport,***
- proper facilities for cleansing and disposal of liquid generated***

2. That Council investigates options for the installation of a mobile compost facility to divert food (from commercial premises) from the waste stream

3. That Council prepares a plan to relocate/reconstruct existing garbage hutches that are located in inappropriate/inaccessible locations

4. That Council prepares a plan to locate and construct communal garbage hutches in new areas of the village

5. That Council develops an awareness/education program (including TV advertising, new brochures for all tenements, information sessions/workshops for all business premises) to:

- maximise the amount of recyclables diverted from the waste stream***
- advise residents of the correct presentation of waste & recyclables to meet health and safety requirements***
- advise residents of the correct method for disposal of dog faeces***
- advise residents that the Council does not provide a hard waste collection service and that private contractors should be used***

- *advise residents that green waste can be taken to a designated site for future chipping and reuse in the village*
 - *advise builders that building waste can no longer be stockpiled at the depot or burnt*
6. *That Council provides bags at no extra charge for disposal of dog faeces.*
 7. *That Council investigates options for the replacement of public rubbish bins with waste/recycling stations in appropriate locations*

CARRIED

14.0 BUSINESS ARISING

14.1 STATUS REPORT

Ian Nicholls presented the status report. Both the tennis court lease and presentation of Lot 12 as a reserve are still in progress.

14.2 OCCUPATIONAL USAGE SURVEY

Council's Executive Assistant, Belinda Costenaro, presented the results of the Dinner Plain Occupational Usage Survey to the Committee. Ms Costenaro thanked Dinner Plain accommodation providers for assisting with distribution of the survey during the July School Holidays. Trends mimicked the survey conducted during the Sled Dogs weekend in 2006, with distinct differences between the two winter surveys and the survey conducted during Easter 2007.

14.3 AUSTAR UPDATE

Ian Nicholls discussed the provision of Austar at the Dinner Plain village. Charges are being reviewed, with issues relating to commercial broadcasts being considered. A meeting was held with Austar, after which it was determined that there would be a full review in December 2007. An extension to eight channels broadcast in the village was achieved at the end of August.

14.4 CONCEPT PLAN FOR HORSE STABLES

A concept plan had been received by Council from Millar Merrigan, who had been engaged to develop plans for the proposed Horse Stables in Dinner Plain. It was agreed that opinions from the horse riding operators need to be obtained.

Comments are invited by the committee. Council will regain control of the concept, and progress the plans.

15.0 GENERAL BUSINESS

Leanne Guy mentioned ice on roads and general drainage in the village. The meeting was advised that Council's Development Engineer will be meeting with Millar Merrigan to discuss.

In an earlier discussion, the Committee had requested that the circulated order of business list the recommendations to enable ease of reference prior to the meeting.

As there are a number of major projects currently underway with Council programs for Dinner Plain, workload implications and an order of priority was suggested by the Committee.

A request was made for Council officers to present outstanding issues and priorities in a more advanced form than the outstanding items Status Report at the next meeting.

16.0 QUESTIONS

Nil

17.0 NEXT MEETING

A date to be resolved, but will be in the last week of November, first week of December.

18.0 MEETING CLOSE

3.00pm